

COALITION HOMELESS

Educate Advocate Coordinate

Louisville Metro Continuum of Care Glossary of Terms

Initials and Acronyms

APR	Annual Progress Report
BRAC	Base Realignment and Closure Program
CDBG	Community Development Block Grant
CH2 and CH2 Jr	Collaborative Housing for the Chronically Homeless and a second identical grant Collaborative Housing for the Chronically Homeless, Jr.
CoC	Continuum of Care
DUNS	Data Universal Numbering System
DV	Domestic Violence
EIN/TIN	Employer Identification Number/Taxpayer Identification Number
ESG	Emergency Shelter Grant
FMR	Fair Market Rent
HMIS	Homeless Management Information System
HOME	Home Investment Partnership (Community Planning and Development program)
HOPWA	Housing for Persons With Aids
HUD	U.S. Department of Housing and Urban Development
HUD Washington	U.S. Department of Housing and Urban Development in Washington, DC
KHC	Kentucky Housing Corporation
LOCCS	Line of Credit Control System
PHA	Public Housing Authority
PIT	Point in Time Survey
PRA	Project-based Rental Assistance
QAS	Quality Assurance Standards
S+C	Shelter Plus Care
SAFAH	Supplemental Assistance for Families in Assisted Housing
SF-424	Application for Federal Assistance
SHP	Supportive Housing Program

SRA	Sponsor-based Rental Assistance
SRO	Single Room Occupancy
SSO	Supportive Services Only
SuperNOFA	Super Notice of Funding Availability (Announcement of the HUD Grant)
Title V	Federal Surplus Property for Use to Assist the Homeless
TRA	Tenant-based Rental Assistance

Glossary of Terms

501c(3)	Various charitable, non-profit, religious, and educational organizations. 501(c)(3) exemptions apply to corporations, and any community chest, fund, or foundation, organized and operated exclusively for religious, charitable, scientific, testing for public safety, literary, or educational purposes, or to foster national or international amateur sports competition, or for the prevention of cruelty to children or animals.
501c(4)	Various political education organizations. 501(c)(4) exemptions are given to civic leagues or organizations not organized for profit but operated exclusively for the promotion of social welfare, or local associations of employees, the membership of which is limited to the employees of a designated person or persons in a particular municipality, and the net earnings of which are devoted exclusively to charitable, educational, or recreational purposes. 501(c)(4) organizations differ from 501(c)(3) in that they are permitted to lobby for legislation.
Advisory Group	The community elects members to this group to serve in an advisory capacity to the CoC community regarding the CoC process, application, policies and procedures. This group also provides data collection and analysis, recommends strategies, evaluates program outcomes and organizes technical assistance to individual project applicants.
Alternate	Each voting entity (agency, group, individual) in the CoC community designates a delegate and an alternate to represent the entity at the CoC community meetings and to cast the entity's vote when called for. The delegate and alternate are responsible for taking information back to their respective agencies and to meet all requirements set forth by the CoC community regarding voting eligibility.
Annual Progress Report APR - 40118	The report due to HUD on an annual basis that tracks a program's progress and accomplishments. Grant recipients must submit an APR to HUD within 90 days after the end of each operating year.
Applicant	An entity that applies to HUD for funds. If selected for funding, the applicant becomes the grantee and is responsible for the overall management of the grant, including drawing grant funds and distributing them to project sponsors. The applicant is also responsible for supervision of project sponsor compliance with grant requirements. The applicant may also be a project sponsor.

Bonus	HUD's Good Samaritan Housing Initiative. An incentive to promote permanent supportive housing for chronically homeless persons. CoC's that place an eligible, new permanent housing project that exclusively serves the chronically homeless in the number one priority position are eligible to receive up to a maximum of 15% of the CoC's preliminary pro rata need (not to exceed \$6 mil.) as a bonus to fund the number one priority project.
BRAC – Base Realignment and Closure Program	A community-based process that balances the need for economic and other redevelopment while addressing the needs of the homeless at base closure and realignment sites.
CDBG	Community Development Block Grant (Community Planning and Development Program)
CH2 and CH2 Jr.	Two permanent supportive housing grants modeled on each other to serve the chronically homeless through a partnership among several CoC member agencies.
Chronic Homeless	<p>HUD defines the chronically homeless as a person who is:</p> <ul style="list-style-type: none"> • Unaccompanied <u>and</u> • Has a disabling condition <u>and</u> • Has been continually homeless for at least one year <u>or</u> has been on the streets or in an emergency shelter four or more times in the last three years.
Coalition for the Homeless	The citizens and officials of the City of Louisville came together in 1984 to respond to the needs of people experiencing homelessness in Louisville and Jefferson County, KY. Two associate priests from the Cathedral of the Assumption and Christ Church Cathedral, after witnessing countless numbers of people begging for money and assistance near their parishes, convinced then-mayor Harvey Sloane to establish a community-wide task force to examine the issues of homelessness. This community-wide task force became The Coalition for the Homeless, Inc. (CFH) in 1986.
CoC Community	The community of stakeholders involved in the fight against homelessness.
Consolidated Plan	A long-term housing and community development plan developed by state and local governments and approved by HUD. The Consolidated Plan contains information on homeless populations and should be coordinated with the CoC plan.
Continuum of Care	<ul style="list-style-type: none"> • A community of service providers and other stakeholders involved in the fight against homelessness • A plan by which communities organize and deliver housing and services to the homeless in a coordinated, comprehensive and strategic fashion • A process by which communities apply for federal funding through the Dept. of Housing and Urban Development.
Delegate	Each voting entity (agency, group, individual) in the CoC community designates a delegate and an alternate to represent the entity at the CoC community meetings and to cast the entity's vote when called for. The delegate and alternate are responsible for taking information back to their respective agencies and to meet all requirements set forth by the CoC community regarding voting eligibility.

Domestic Violence	Domestic violence (sometimes referred to as domestic abuse) occurs when a family member, partner or ex-partner attempts to physically or psychologically dominate another. Domestic violence often refers to violence between spouses, but can also include cohabitants and non-married intimate partners.
DUNS Number	Data Universal Numbering System. All applicants seeking funding directly from HUD must obtain a DUNS number and include the number in its Application for Federal Assistance, SF-424, submission.
Emergency Shelter Grant	Provides funds for emergency shelters or immediate alternatives to the street and transitional housing that helps people reach independent living. Funds can be used to rehabilitate and operate these facilities, provide essential social services and prevent homelessness.
Energy Star	Applicants applying for new construction or rehabilitation funding, who maintain housing or community facilities or provide services in those facilities, are encouraged to promote energy efficiency and are specifically encouraged to purchase and use Energy Star-labeled products.
Good Samaritan Housing Initiative Grantee	See “Bonus” above The direct recipient of the HUD award. The entity that administers the grant. The sponsor and the grantee may be the same entity.
Grants Committee	See Homeless Partnership Grants Committee
HMIS – Homeless Management Information System	A computerized software application that captures client-level information over time relating to the characteristics and needs of men, women, and children experiencing homelessness.
Hold Harmless	In CoC’s where the total amount needed to fund, for one year, all SHP grants eligible for renewal in this competition (not including Shelter + Care) exceeds the preliminary pro rata need amount for the CoC, the CoC will receive the higher amount, referred to as the CoC “Hold Harmless Amount.” If a CoC is in this situation they are referred to as being at “Hold Harmless.” In other words, if the one year total of all renewals eligible to be renewed in a given year is MORE than a CoC’s pro-rata amount, HUD considers the renewals “Hold Harmless” and considers the amount of the one year renewals as the amount a CoC is eligible to apply for.
HOME	Home Investment Partnership (Community Planning and Development program. A two year voucher program much like the Section 8 tenant based rental assistance program. Recipients are expected to pay 30% of their adjusted monthly income for housing while the HOME program pays the landlord the remainder of the rental amount within a predetermined acceptable range.
Homeless	HUD defines a person as homeless if he/she is residing: <ul style="list-style-type: none"> • In a place not meant for human habitation • In an emergency shelter • In transitional or supportive housing for homeless persons and originally came from the streets or emergency shelter • In any of the above places but is spending a short time (up to 30

days) in a hospital or other institution.

A person is also considered homeless if he/she is:

- Being evicted within a week from a private dwelling AND no subsequent residence has been identified AND the person lacks the resources and support networks needed to obtain housing or their housing has been condemned by housing officials and is no longer considered meant for human habitation.
- Being discharged within a week from an institution in which the person has been a resident for more than 30 consecutive days AND no subsequent residence has been identified AND the person lacks the resources and support networks needed to obtain housing. (If a CoC says that there is a discharge policy in place for those coming out of prison or other institutions then this definition can no longer be used.)
- Fleeing a domestic violence housing situation and no subsequent residence has been identified AND the person lacks the resources and support networks needed to obtain housing.

Homeless Count

Homeless Partnership Grants Committee (Grants Committee)

A committee made up of representatives from Louisville Metro government, Metro United Way, various foundations, and community volunteers for the purpose of reviewing and making recommendations regarding grant applications for federal ESG and other local funding sources. These grants, while outside the CoC process, are granted with an effort to coordinate with the goals and objectives of the CoC process and plan.

Housing Options Meeting

An annual meeting where case managers and service providers gather to learn all the housing programs available for homeless individuals and families in the Louisville Metro area, and to identify gaps and barriers to preventing and ending homelessness.

HUD

United States Department of Housing and Urban Development

HUD Washington

United States Department of Housing and Urban Development
main office in Washington, DC

Intent to Apply

The initial paperwork used by the Louisville Continuum of Care to indicate the intent of an agency to apply for CoC funds within the current application process.

Local HUD

United States Department of Housing and Urban Development
local office: 601 W. Broadway Room 110, Louisville, KY 40202

LOCCS

Line of Credit Control System

Match

Cash used to provide the grantee's portion of acquisition, rehabilitation, new construction, operations and supportive services expenses. Each of the above categories require a specific % of cash match. I.e. Operations requires a 25% match and Supportive Services require a 20% match. Match can only be met with cash.

McKinney – Vento Act

In 1983 a federal task force on homelessness was created to provide information to local governments and interested parties on how to obtain surplus federal property, Title V. At the same time pressure was growing to

address the problems of homelessness in a tangible way from the top down, with the federal government as an active participant in addressing the needs of homeless people. In 1986 the Congress passed a few small parts of the Homeless Persons' Survival Act. Later that same year legislation containing Title I of the Homeless Persons' Survival Act - emergency relief provisions for shelter, food, mobile health care, and transitional housing - was introduced as the Urgent Relief for the Homeless Act. The legislation was passed by Congress in 1987. After the death of its chief Republican sponsor, Representative Stewart B. McKinney of Connecticut, the act was renamed the McKinney-Vento Homeless Assistance Act. It was signed into law by President Ronald Reagan on July 22, 1987.

Operating Year	The 12 month period when participants begin to receive housing and/or services.
Permanent Housing	Long-term housing meant to be an individual or family's primary residence. This housing situation is usually established through a written lease agreement or mortgage.
Permanent Supportive Housing	Long-term housing that includes supportive services for homeless persons with disabilities. This type of supportive housing enables special needs populations and their families to live as independently as possible in a permanent setting. This housing situation is usually established through a written lease agreement and would not include institutional settings.
Project Homeless Connect	A community-based intervention program for the homeless on the street where service providers gather in one place to provide a one day, one location opportunity for the homeless to access many community and mainstream resources.
Project-based Rental Assistance	Applicants (States, local government and/or PHA's) subcontract with a building owner for the entire period of assistance. The assistance is attached to a specific building.
Project Sponsor	The organization that is responsible for carrying out the proposed project activities.
Renewals	A renewal grant is one which gives SHP assistance to a project that received SHP funding over the past year. The renewal grant funds the continuation of the same activities as in the initial grant. The initial grant is eligible for renewal depending on when its term expires. Renewal grants can only ask for an amount equal to or less than the amount of funding granted in the initial grant. Only activities funded in the initial grant are the only activities eligible to be funded in the renewal grant.
SAFAH	This is an old name for a six agency partnership grant obtained through HUD a number of years ago. The participating agencies provide aftercare services to those exiting shelters into permanent housing. The program is limited to 6 months after a client leaves a shelter. Although the old "SAFAH" program no longer exists at HUD, the participating agencies choose to continue to call the grant the "SAFAH" grant in order to differentiate it from other grants.
Safe Haven	A form of supportive housing in which a structure or part of a structure: <ul style="list-style-type: none">• Serves hard-to-reach homeless persons with severe mental

illnesses who are on the streets and unable or unwilling to participate in supportive services.

- Provides 24-hour residence for unspecified duration.
- Provides private or semi-private accommodations,
- May provide common-use facilities (e.g. kitchen)
- Limits overnight occupancy to no more than 25 persons.

Participation in services and referrals is not required.

Section 8	Housing Assistance Payment Program (Housing and Community Development Act of 1974)
Section 8/Mod. Rehab	A Single Room Occupancy (SRO) program that provides rental assistance for applicable properties that will – when renovations are complete – contain upgraded single-occupancy units for individuals who are homeless.
SF-424	Application for Federal Assistance (A form required from all agencies applying for HUD CoC funds whether as a new or renewal project)
Shelter Plus Care	A rental assistance program that is attached to supportive services, i.e. case management. The program provides a variety of permanent housing choices accompanied by a range of supportive services funded through other sources.
Single Room Occupancy	Single room dwellings designed for the use of an individual that often do not contain food preparation or sanitary facilities.
Sponsor	The organization responsible for carrying out the daily operation of the project. The sponsor and the grantee may be the same entity.
Sponsor-based Rental Assistance	Applicants (States, local government and/or PHA's) subcontract with a private, non profit organization or a community mental health agency established as a private nonprofit to provide rental assistance. The assistance is attached to a specific sponsor although not necessarily to a specific building.
Street Count	The collecting of information on the area's unsheltered homeless population. This includes all persons who are living in places not meant for human habitation.
Subsidized Housing	Long-term housing meant to be an individual or family's primary residence that includes a subsidy payment from another source to make it affordable for a low-income resident. This type of subsidized housing enables low-income persons to afford permanent housing. This housing situation is usually established through a written lease and a contract to pay the subsidy. The low-income individual or family's rent payment is usually based on 30% of an adjusted rent calculation created by the U.S. Department of Housing and Urban Development.
SuperNOFA	HUD's consolidated approach to issuance of Notices of Funding Availability (Announcement of the HUD Grant)
Supportive Housing Program	Long-term (permanent) community-based housing and supportive services for homeless persons with disabilities. The intent of this type of housing is to enable this special needs population to live as independently as possible in a permanent setting.

Supportive Services Only	Projects that address the service needs of homeless persons. Projects are classified as this component only if the project sponsor is not also providing housing to the same persons receiving the services.
Technical Submission	Applicants are only <u>conditionally</u> selected during the first phase of the grants process and are required to complete a technical submission document. This is additional information that will be used to ensure that technical requirements are met prior to execution of the grant agreement. This information includes more detailed budgets for each activity and demonstrates that there are sufficient documented cash resources to carry out the proposed activities.
Tenant-based Rental Assistance	Applicants (States, local government and/or PHA's) contract with unit owners directly. The assistance is attached to the person receiving the assistance NOT to a specific building or agency (sponsor).
Title V	A McKinney-Vento Act program that enables eligible organizations to use unutilized, underutilized, excess, or surplus Federal properties as facilities that assist the homeless.
Transitional Housing	Temporary, time-limited housing with extensive supportive services for homeless individuals and families. This housing situation is usually established through a program contract and would not include institutional settings.
Transitional Shelter	Transitional housing is a type of supportive housing used to facilitate the movement of homeless individuals and families to permanent housing. Homeless person can live in transitional housing for up to 24 months and receive supportive services that enable them to live more independently.